

NATIONAL TAIWAN UNIVERSITY

Directives for the Prevention of Tobacco Hazards on Campus

January 07, 2014 Passed by the 2794th Administrative Meeting
December 27, 2016 Passed by the 2932nd Administrative Meeting
July 05, 2022 Passed by the 3123rd Administrative Meeting

- Article 1 National Taiwan University (NTU or “the University”) formulates the NTU *Directives for the Prevention of Tobacco Hazards on Campus* (“the Directives”) in accordance with Article 3 of the *School Health Act* and Articles 15, 16, 18, and 20 of the *Tobacco Hazards Prevention Act*, in order to prevent tobacco hazards and maintain good environmental health and air quality in the University.
- Article 2 Smoking on campus is prohibited except in the designated outdoor smoking areas. These areas shall be designated and managed in accordance with the NTU *Directives for the Management of Outdoor Smoking Areas*.
- Article 3 All departments and units belonging to the University shall work together in the prevention of on-campus tobacco hazards, so as to create a non-smoking environment that benefits the physical and mental health of the faculty, staff, and students.
- Article 4 The duties and responsibilities of each department and unit belonging to the University in the prevention of on-campus tobacco hazards are as follows:
1. Office Of Student Affairs
 - 1) Health Center
 - a) Promote and implement health education regarding tobacco hazard prevention, in accordance with policies by the Ministry of Education;
 - b) Provide medical services, counseling, and referral to facilitate smoking cessation.
 - 2) Student Housing Service Division
 - a) Cooperate with the Health Center by promoting and implementing health education regarding tobacco hazard prevention in dormitory areas.
 - b) Dissuade and stop those who smoke in dormitory areas.

- c) Regulate stores and vending machines in dormitory areas to prohibit the sale of tobacco products and products related to smoking.
 - d) Prohibit the advertisement of tobacco products in dormitory areas.
 - 3) Overseas Students Advising Division
 - a) Cooperate with the Health Center by promoting and implementing health education regarding tobacco hazard prevention among overseas and Mainland Chinese students.
 - b) Dissuade, stop, and counsel overseas and Mainland Chinese students who smoke on campus.
 - 4) Student Activity Center Administration Division
 - a) Cooperate with the Health Center by promoting and implementing health education regarding tobacco hazard prevention in the Student Activity Center.
 - b) Dissuade and stop those who smoke in the Student Activity Center.
 - c) Regulate stores and vending machines in the Student Activity Center to prohibit the sale of tobacco products and products related to smoking.
 - d) Prohibit the advertisement of tobacco products in the Student Activity Center.
 - 5) Student Counseling Center: Provide counseling and support to students undergoing smoking cessation treatment.
 - 6) Student Activity Division: Regulate student clubs to prohibit the advertisement of tobacco products on club posters.
2. Office of General Affairs
- 1) Dissuade and stop those who smoke in areas under the regulation of the Office.
 - 2) Prohibit the advertisement of tobacco products in areas under the regulation of the Office.

- 3) Put up non-smoking signs, marking lines, and facilities in buildings and public amenities on campus.
3. Office of International Affairs: Cooperate with the Health Center by promoting and implementing health education regarding tobacco hazard prevention among international and exchange students.
4. Department of Athletics, Center for General Education
 - 1) Dissuade and stop those who smoke in sports facilities under the regulation of the Department.
 - 2) Prohibit the advertisement of tobacco products in sports facilities under the regulation of the Department.
5. Library
 - 1) Dissuade and stop those who smoke in the library.
 - 2) Prohibit the advertisement of tobacco products in the library.
6. All Colleges, Departments, Graduate Institutes, and Administrative Offices
 - 1) Dissuade and stop those who smoke in the buildings, units, and areas under the regulation of the respective college, department, graduate institute, and administrative office.
 - 2) Prohibit the advertisement of tobacco products in the buildings, units, and areas under the regulation of the respective college, department, graduate institute, and administrative office.
 - 3) Cooperate with the Health Center by promoting and implementing health education regarding tobacco hazard prevention.
 - 4) Dissuade, stop, and counsel their respective faculty members, staff, and students who smoke on campus.
7. Campus Security, Environmental Protection and Occupational Safety and Health Center (“Campus Security”)
 - 1) Dissuade, stop and report those who smoke in non-smoking areas on campus.
 - 2) Send away visitors who ignore warnings to stop smoking in non-smoking areas on campus.

Article 5 Faculty members, staff, and personnel responsible for on-campus venues shall dissuade those who engage in smoking against the University's regulations.

Article 6 All units and departments belonging to the University shall regulate their contracted restaurants, stores, stalls, and vending machines so as to prohibit the sale and advertisement of tobacco products and products related to smoking.

Article 7 Contracted vendors and personnel organizing events on campus shall abide by the regulations stipulated in the Directives. The organizing department shall inform their contracted vendors and personnel of the University's policy on the prevention of tobacco hazards, and shall be responsible for dissuading and stopping contractors who smoke on campus.

Article 8 Faculty members, staff, students, and visitors of the University who, despite having been warned and stopped, engage in smoking against the University's regulations, shall be dealt with as follows:

1. Students who have been reported to smoke shall receive counseling with the personnel designated by the administrator of their respective college, department, or graduate institute. In the event that the counseling fails, punishment shall be meted out in accordance with the University's regulations on student rewards and penalties.
2. Faculty members and staff who have been reported to smoke shall be advised by the head of their affiliated unit. In the event that the advice is ignored, the case shall be referred to the Personnel Office, which shall mete out punishment in accordance with the applicable regulations, or report the offending faculty member or staff to a competent authority in accordance with the Tobacco Hazards Prevention Act.
3. Visitors, contractors, and relevant personnel who smoke on campus shall be asked to leave by Campus Security. In the event of a serious transgression, the offending visitor, contractor or personnel may be reported to a competent authority in accordance with the Tobacco Hazards Prevention Act.

Article 9 Matters not addressed herein shall be handled in accordance with the Tobacco Hazards Prevention Act and other applicable regulations. In the event that stricter regulations have been established by the University, matters not addressed herein shall be handled in accordance with said regulations.

Article 10 The Directives shall be passed by the Administrative Meeting, and then implemented on the date of promulgation.