

NATIONAL TAIWAN UNIVERSITY
Center for General Education
Division of General Education
Regulations for the Establishment of the Faculty Evaluation
Committee

November 24, 2022 Passed by the General Education Committee at its 140th meeting
February 14, 2023 Passed by the 3,140th Administrative Meeting
March 08, 2023 Promulgation of amended Articles 1 through 5, 7, and 8
[Full amendment history at the end of this document]

Article 1 The National Taiwan University (NTU or “the University”) Center for General Education (“the Center”) Division of General Education (“the Division”) formulates the NTU *Regulations for the Establishment of the Faculty Evaluation Committee* (“the Regulations”) in accordance with Article 8, Paragraph 1 of the University’s *Guidelines Governing the Establishment of the Faculty Evaluation Committee of Each Department, Division, Graduate Institute, Degree Program, Office, and Center* to establish the Division’s Faculty Evaluation Committee (“the Committee”) for handling matters related to faculty evaluation in the Division.

Article 2 The duties of the Committee are as follows:

1. Review of faculty members and research fellows’ qualifications for initial employment, assignment of rank, and term of employment;
2. Review of faculty members and research fellows’ promotions and changes of appointment;
3. Review of faculty members and research fellows’ dismissals, suspensions, non-renewals of appointment, and severance;
4. Review of tenure extensions for professors;
5. Review of applications for sabbatical made by professors and associate professors and of applications by faculty members to undertake overseas lectures, research projects, and further studies;
6. Other matters requiring the Committee’s review in accordance with the applicable regulations.

Faculty appointments in the Division shall be handled by the Committee in accordance with the Division’s *Directives Governing Faculty Appointment Reviews*.

Faculty promotions in the Division shall be handled by the Committee in accordance with the Division’s *Directives Governing Faculty Promotion Reviews and Recommendations*.

The Division’s non-renewal of appointment/severance procedures for those who fail a faculty member re-evaluation shall be handled by the Committee in accordance with the University’s *Faculty Evaluation Guidelines* and the Center’s *Faculty Evaluation Regulations*.

Article 3 The Committee shall be composed of the following ex officio members and elected members:

1. Ex officio member: The Director of the Center shall serve as ex officio member, convener, and chair of the Committee.
2. Elected members: A total of 6–8 members shall be elected from among the members of the Center’s Curriculum Committee who serve as full-time faculty members at the University. However, the number of elected members concurrently serving on the Center’s Faculty Evaluation Committee may not exceed one third of the total number of elected members serving on this Committee. Those who are expected to be abroad for more than six months in a given academic year may not be elected to the Committee. Those who stay abroad for more than six months after being elected shall have their membership revoked immediately.

Faculty members whose appointment is temporarily ongoing while their dismissal, non-renewal of appointment, or suspension is being processed by the University may not serve as Committee members.

Article 4 For membership duration, the duration of an ex officio member’s term on the Committee shall be the same as the term of their appointment to their position, whereas elected members shall serve a one-year term and may serve consecutively if re-elected.

Should a vacancy arise prior to the conclusion of a term, another member shall be elected in accordance with Articles 3 and 5 herein to serve out the remainder of the term.

Article 5 The Committee may only convene with at least two thirds of its members in attendance, and a resolution may only be made with more than half of the attending members in concurrence, but the quorum and passing threshold for cases of dismissal, suspension, non-renewal of appointment, and severance shall be handled in accordance with the applicable provisions of the *Teachers’ Act*.

Ex officio members who are unable to attend a meeting may appoint a non-member of the same faculty rank to attend on their behalf. Elected members, however, must attend meetings in person and may not appoint proxies.

The Committee may invite stakeholders to sit in on meetings and make a statement or present their opinions.

Committee members of a lower rank may not review cases involving the initial employment, promotion, or change of appointment of a faculty member of a higher rank.

Committee members shall recuse themselves from discussing, reviewing, or voting on issues that may pose a conflict of interest. The chair of the Committee may move to recuse members who do not do so themselves.

The number of remaining members after excluding those who fall under Paragraphs 4 and 5 herein shall still be equal to or greater than five. If the number of full-time faculty members is not sufficient to fill the five required seats, a request shall be submitted to the Center for assistance in appointing faculty members with relevant expertise to the Committee.

Article 6 The Committee’s resolutions shall be made via a secret vote, but other methods of voting may apply with the consent of all members in attendance.

Article 7 Matters not addressed herein shall be subject to other applicable regulations

of the Center and the University.

Article 8 The Regulations shall be passed by the Center Affairs Meeting, reported to the Administrative Meeting for reference, and then implemented on the date of promulgation.

[Full amendment history]

December 01, 2009	Passed by the 2,601 st Administrative Meeting
June 15, 2010	Passed by the 2,627 th Administrative Meeting
March 22, 2011	Passed by the 2,662 nd Administrative Meeting
December 06, 2011	Passed by the 2,695 th Administrative Meeting
October 19, 2013	Article 5 amended in accordance with the resolution of the University Council at its 1 st meeting, fall semester, Academic Year 2013–14
June 14, 2014	Articles 2 and 5 amended in accordance with the resolution of the University Council at its 2 nd meeting, spring semester, Academic Year 2013–14
October 17, 2015	Article 3 amended in accordance with the resolution of the University Council at its 1 st meeting, fall semester, Academic Year 2015–16
June 18, 2016	Article 2 amended in accordance with the resolution of the University Council at its 2 nd meeting, spring semester, Academic Year 2015–16
March 21, 2020	Articles 3 and 8 amended in accordance with the resolution of the University Council at its 1 st meeting, spring semester, Academic Year 2019–20
October 24, 2020	Articles 2, 3, and 5 amended in accordance with the resolution of the University Council at its 1 st meeting, fall semester, Academic Year 2020–21