

NATIONAL TAIWAN UNIVERSITY
Center for General Education
Regulations for the Establishment of the Athletic Department
Faculty Evaluation Committee

November 24, 2022 Passed by the General Education Committee at its 140th meeting
February 14, 2023 Passed by the 3,140th Administrative Meeting
March 08, 2023 All articles amended and promulgated

Article 1 The National Taiwan University (NTU or “the University”) Center for General Education (“the Center”) Athletic Department (“the Department”) formulates the NTU *Regulations for the Establishment of the Athletic Department Faculty Evaluation Committee* (“the Regulations”) in accordance with Article 8, Paragraph 1 of the University’s *Guidelines Governing the Establishment of the Faculty Evaluation Committee of Each Department, Division, Graduate Institute, Degree Program, Office, and Center* to establish a departmental Faculty Evaluation Committee (“the Committee”) to handle matters related to the evaluation of faculty members in the Department.

Article 2 The Committee shall be composed of 11 members, with the Director of the Department serving as convener and ex officio member. The remaining 10 seats shall be filled by members elected from among the Department’s full-time professors and associate professors, at least 7 of whom shall hold the rank of professor.

The Committee shall organize the vote on elected members for the next academic year by the end of June each year. Members elected to the Committee shall serve a one-year term and may serve consecutively if re-elected.

The election of members described in the preceding paragraph shall be carried out via a secret ballot held by the Committee. All full-time faculty members of the Department shall select the same number of candidates as there are vacant seats on the Committee from among the Department’s full-time professors and associate professors. Any full-time professor or associate professor of the Department who garners four votes or more may be elected to the Committee. In the event of a tie in the number of votes, lots shall be drawn to determine the electee. In the event that the number of elected members is insufficient to fill the available seats, the remaining seats shall be filled via appointment by the Director of the Center.

Article 3 Full-time professors or associate professors of the Department who are expected to be on leave, on secondment, or outside of the country for more than six months in a given academic year may not be elected to the Committee, while the membership of those who have already been elected shall be revoked immediately.

Faculty members of the Department whose case of dismissal, suspension, or non-renewal of appointment is currently being processed by the University and who are temporarily continuing their appointment at the University may not serve on the Committee.

Any vacancy arising prior to the conclusion of a term shall be filled by the next candidate on the alternate members list or, in the event that the list has been exhausted, by a full-time professor or associate professor of the Department appointed by the Director of the Center. Alternate members may only serve out the remainder of the original term.

- Article 4 The duties of the Committee shall be as follows:
1. The review of faculty members' qualifications for initial employment, assignment of rank, and term of employment
 2. The review of faculty promotion and change of appointment
 3. The review of faculty members' dismissal, suspension, non-renewal of appointment, and severance
 4. The review of tenure extension for professors
 5. The review of applications for sabbatical made by professors and associate professors and of applications made by faculty members to undertake overseas lectures, research projects, and further studies
 6. Other matters requiring the Committee's review in accordance with applicable regulations
- Article 5 Faculty appointments in the Department shall be handled by the Committee in accordance with the Center's *Directives Governing Faculty Appointment Reviews in the Athletic Department*.
- Article 6 The Committee shall handle the promotion of Department faculty in accordance with the Center's *Directives Governing Faculty Promotion Reviews and Recommendations in the Athletic Department*.
- Article 7 Non-renewal of appointment and severance procedures for Department faculty who have failed faculty member re-evaluation shall be handled by the Committee in accordance with the University's *Faculty Evaluation Guidelines* and the Center's *Faculty Evaluation Regulations*.
- Article 8 The Committee shall convene at least once per semester. Interim meetings may be called under any of the following circumstances:
1. When the convener of the Committee deems it necessary
 2. When a motion to convene is proposed by at least one third of the Committee members
- Article 9 The Committee may only convene with at least two thirds of its members in attendance, and a resolution may only be made with more than half of the attending members approving the resolution in question; however, the quorum and passing threshold for cases of dismissal, suspension, non-renewal of appointment, and severance shall be handled in accordance with the applicable provisions of the *Teachers' Act*.
- Ex officio members who are unable to attend a meeting may appoint a non-member of the same faculty rank to attend on their behalf. Elected members, however, must attend meetings in person and may not appoint proxies.
- The Committee may invite stakeholders to sit in on meetings and make a statement or present their opinions.
- Committee members of a lower rank may not review cases involving the initial employment, promotion, or change of appointment of a faculty member of a higher rank.

Committee members shall recuse themselves from discussing, reviewing, or voting on issues that may pose a conflict of interest. The chair of the Committee may move to recuse members who fail to do so themselves.

The quorum described in Paragraph 1, after the exclusion of those who fall under the preceding paragraph and Paragraph 4, shall still be equal to or greater than five. If there are not enough Committee members to fill the five required seats, a request shall be submitted to the Center for assistance in appointing faculty members with relevant expertise to the Department.

Article 10 Matters not addressed herein shall be subject to other applicable regulations of the Center and the University.

Article 11 The Regulations shall be passed by the Department Affairs Meeting, the Center Affairs Meeting, and the Administrative Meeting and then implemented on the date of promulgation.

(Full Amendment History)

January 08, 2008	Passed by the 2,508 th Administrative Meeting
June 08, 2010	Passed by the 2,626 th Administrative Meeting
November 01, 2011	Passed by the 2,691 st Administrative Meeting
May 15, 2012	Passed by the 2,715 th Administrative Meeting
November 13, 2012	Passed by the 2,738 th Administrative Meeting
October 17, 2015	Article 2 amended in accordance with the resolution of the University Council at its 1 st meeting, fall semester, Academic Year 2015-16
June 18, 2016	Article 3 amended in accordance with the resolution of the University Council at its 2 nd meeting, spring semester, Academic Year 2015-16
November 10, 2020	Passed by the 3,081 st Administrative Meeting
November 11, 2020	Amended in accordance with the University's official letter Hsiao Jen Tzu No. 1090080606A