

[Promulgated on May 22, 2023]

NATIONAL TAIWAN UNIVERSITY
Center for General Education
Specific Rules Governing the Enforcement of the Regulations
for Athletic Department Faculty Evaluations

January 25, 2011	Amended and passed by the Center for General Education’s General Education Committee at its 100 th meeting
September 02, 2014	Amended and passed by the Center for General Education’s General Education Committee at its 112 th meeting
February 17, 2023	Amended and passed by the 1 st Department Affairs Meeting, spring semester, Academic Year 2022–23
May 05, 2023	Passed by the General Education Committee at its 143 rd meeting
May 19, 2023	Promulgation of amended Articles 1, 3, 5, 6, 7, 8, 9, 10, and 11

Article 1 The National Taiwan University (NTU or “the University”) Center for General Education (“the Center”) Athletic Department (“the Department”) formulates the NTU *Specific Rules Governing the Enforcement of the Regulations for Athletic Department Faculty Evaluations* in accordance with Article 15 of the Center’s *Faculty Evaluation Regulations*.

Article 2 Evaluation targets: Except for those who have been granted an evaluation waiver, all full-time faculty members appointed by the Department shall undergo evaluation under Article 3 of the University’s *Faculty Evaluation Guidelines*.

Article 3 Evaluation schedule: The evaluation schedule stipulated by the Center shall apply.

Article 4 Evaluation procedures:

1. The Department shall confirm the list of faculty members subject to evaluation in the current academic year, which shall include both those required to undergo evaluation and those who have requested an evaluation in that year.
2. Faculty members under evaluation shall be asked to fill out the Department’s Faculty Evaluation Scoring Sheet and provide supporting documents for their teaching, research, and service performance in the current evaluation cycle.
3. The Department’s Faculty Evaluation Task Force (“the Task Force”) shall review and verify the evaluation documents submitted by faculty members and, upon coming to a resolution, forward the relevant documentation to the Center’s Faculty Evaluation Committee for review.
4. The Center shall complete the evaluation process and forward the evaluation results, the associated meeting minutes, and the list of faculty members granted an exemption from evaluation in the current cycle to the University for reference.

Article 5 Instructors shall be evaluated for teaching, research, and service performance,

with the total score being 100 points for all categories combined.

The weight given to each of the three categories may be decided by individual faculty members under evaluation within the following ranges:

Teaching: 30% – 40%

Research: 30% – 50%

Service: 10% – 30%

Article 6 Evaluation items and weights for teaching performance:

1. Student feedback (40%):

Faculty members who receive an average of 4.1 points or more on the Office of Academic Affairs' end-of-semester course survey for all courses offered in the current evaluation cycle shall receive a full score (40%). One percentage point (1%) shall be deducted for every tenth of a point (0.1) below 4.1 points.

2. Teaching hours (30%):

Full professors offering at least 8 hours of courses, associate professors and assistant professors offering at least 9 hours of courses, and instructors offering at least 10 hours of courses per semester on average in the current evaluation cycle shall receive a full score (30%). Any faculty member concurrently serving as an administrative manager at the University may have their basic teaching hours reduced in accordance with the applicable regulations.

3. Other (20%):

Faculty members may receive one additional percentage point (1%) for each professional continuing education certificate, professional license, and relevant teaching achievement.

4. Distinguished Teaching Award (10%):

Faculty members under evaluation who have been awarded the NTU Distinguished Teaching Award or can demonstrate other tangible teaching achievements in the current evaluation cycle may receive a full score (10%).

Faculty members who receive more points than their self-determined weight for this Article shall receive a full score.

Article 7 Evaluation items and weights for research performance:

1. Journal articles

The base score for research performance shall be based on the highest-tier journal article published by the faculty member under evaluation as first or corresponding author:

1) SCI/SSCI: 60%

2) THCI-Core/TSSCI/NTU-recognized Tier 1 journals: 50%

3) Other peer-reviewed journals: 40%

An additional 15 percentage points (15%) may be granted for each additional SCI/SSCI article, 8 percentage points (8%) per THCI-Core/TSSCI/NTU-recognized Tier 1 journal article, and 4 percentage points (4%) per article in other peer-reviewed journals. The following

scoring scheme shall apply for co-authored articles (corresponding authors are deemed equivalent to first authors):

Table 1 SCI/SSCI

Order of authorship	1	2	3	4	5
Score (%)	15	8	5	4	3

Table 2 THCI-Core/TSSCI/NTU-recognized Tier 1 journals

Order of authorship	1	2	3	4	5
Score (%)	8	3	2	1	1

Table 3 Other peer-reviewed journals

Order of authorship	1	2	3	4	5
Score (%)	4	2	1	1	0

For articles co-written by 6 or more authors, the score for the 5th author indicated in Tables 1 through 3 shall apply.

2. Conference papers, academic books, and book chapters:

See the table below for score calculation:

Table 4 Conference papers, academic books, and book chapters

Order of authorship (number of authors)	1	2	3	4	5
Score (%)	3	2	1	0	0

3. Research projects:

Only research projects with an academic review mechanism may be considered, and the following scoring scheme shall apply:

Table 5 Research projects

Position/Project tier	Principal investigator	Three or fewer co-investigators	4–6 co-investigators	Research fellow
	Score (%)			
National Science and Technology Council/Other government agency	7	5	4	3
Other	5	4	3	2

Faculty members who receive more points than their self-determined weight for this Article shall receive a full score.

Article 8 Evaluation items and weights for service performance:

1. Sports promotion (30%):

Faculty members who have participated in every land/water sports competition and marathon as an official, referee, or umpire in each academic year shall receive a full score. One percentage point (1%) shall be deducted for each absence from an event (except when the faculty member is on official leave).

2. Coaching of varsity teams and University delegations (30%):

Faculty members who have served as a captain or a coach (or both) of a varsity team or sports delegation shall receive a full score.

3. Distinguished Service Award (10%):

Faculty members who have received the NTU Distinguished Service Award or can demonstrate other tangible service achievements in the current evaluation cycle shall receive a full score.

4. Other (30%):

1) Faculty members may receive one additional percentage point (1%) for each year of service as an advisor to a student club or a University-wide event, membership on a faculty sports delegation, or promotion of physical education with tangible outcomes.

2) Faculty members may receive one additional percentage point (1%) per item per year for assisting with the development of physical education/sporting associations, serving as an official at a national sports competition, or having other outstanding service achievements outside of the University.

3) Faculty members may receive 25 additional percentage points (25%) for each year of service as a chair/director or associate chair/director of a first- or second-level unit at the University, or 20 additional percentage points (20%) as a division director/associate director at the Center in the current evaluation cycle. Faculty members who receive more points than their self-determined weight for this Article shall receive a full score.

Article 9 The Task Force shall comprehensively review faculty members' teaching, research, and service performance scores. Those who receive an average score of 75 or higher (rounded up or down to the nearest integer) shall be deemed as having passed the evaluation, and those who receive an average score of below 75 shall be deemed as having failed.

Article 10 Matters not addressed herein shall be subject to other applicable regulations.

Article 11 The Rules shall be passed by the Department Affairs Meeting and the Center Affairs Meeting, and then implemented on the date of promulgation.

NATIONAL TAIWAN UNIVERSITY
Center for General Education
Athletic Department Faculty Evaluation Scoring Sheet

Unit:

Name:

Rank:

Evaluation category and weight	Self-determined weight	Evaluation item	Notes	Self-evaluation score	Preliminary review score
Teaching performance 30% – 40%		1. Student feedback (40%) 2. Teaching hours (30%) 3. Other (20%) 4. Distinguished Teaching Award (10%)	1-1: Faculty members who receive an average of 4.1 points or more on the Office of Academic Affairs' end-of-semester course survey for all courses offered in the current evaluation cycle shall receive a full score (40%). One percentage point (1%) shall be deducted for every tenth of a point (0.1) below 4.1 points. 2-1: Faculty members who meet the basic average teaching hours for every semester in the current evaluation cycle shall receive a full score (30%). 3-1: Faculty members shall receive one additional percentage point (1%) for each professional continuing education certificate, professional license, and relevant teaching achievement. 4-1: Faculty members under evaluation who have been awarded the NTU Distinguished Teaching Award or can demonstrate other tangible teaching achievements in the current evaluation cycle shall receive a full score (10%). Faculty members who receive more points than their self-determined weight for this category shall receive a full score.		
Research performance 30% – 50%		1. Journal articles	1-1: The base score for research performance shall be based on the highest-pier journal article published by the faculty member under evaluation as first or corresponding author: 1. SCI/SSCI: 60% 2. THCI-Core/TSSCI/NTU-recognized Tier 1 journals: 50% 3. Other peer-reviewed journals: 40% The following scoring scheme shall apply for co-authored articles (corresponding authors are deemed equivalent to		

		<p>2. Conference papers, academic books, and book chapters: 3. Research projects:</p>	<p>first authors):</p> <table border="1"> <tr> <td>Order of authorship Journal tier</td> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> </tr> <tr> <td></td> <td colspan="5">Score (%)</td> </tr> <tr> <td>SCI/SSCI</td> <td>15</td> <td>8</td> <td>5</td> <td>4</td> <td>3</td> </tr> <tr> <td>THCI- Core/TSSCI/NTU- recognized Tier 1 journals</td> <td>8</td> <td>3</td> <td>2</td> <td>1</td> <td>1</td> </tr> <tr> <td>Other peer-reviewed journals</td> <td>4</td> <td>2</td> <td>1</td> <td>1</td> <td>0</td> </tr> <tr> <td>Conference papers, academic books, and book chapters</td> <td>3</td> <td>2</td> <td>1</td> <td>0</td> <td>0</td> </tr> </table> <p>For articles co-written by 6 or more authors, the score for the 5th author indicated above shall apply.</p> <p>3-1: Faculty members who serve as principal investigator for an NSTC or government-funded research project shall receive 7 percentage points (7%) per project; those serving as a co-investigator shall receive 5 percentage points (5%) for each project with 3 or fewer co-investigators or 4 percentage points (4%) for each project with 4–6 co-investigators. Faculty members who serve as a research fellow may receive three percentage points (3%) per project.</p> <p>Faculty members who receive more points than their self-determined weight for this category shall receive a full score.</p>	Order of authorship Journal tier	1	2	3	4	5		Score (%)					SCI/SSCI	15	8	5	4	3	THCI- Core/TSSCI/NTU- recognized Tier 1 journals	8	3	2	1	1	Other peer-reviewed journals	4	2	1	1	0	Conference papers, academic books, and book chapters	3	2	1	0	0		
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<p>Service performance 10% – 30%</p>		<p>1. Sports promotion (30%) 2. Coaching of varsity teams and University delegations (30%) 3. Distinguished Service</p>	<p>1-1: Faculty members who have participated in every land/water sports competition and marathon as an official, referee, or umpire in each academic year shall receive a full score. One percentage point (1%) shall be deducted for each absence from an event (except when the faculty member is on official leave).</p> <p>2-1: Faculty members who have served as a captain or a coach</p>																																						

		<p>Award (10%)</p> <p>4. Other (30%)</p>	<p>(or both) of a varsity team or sports delegation shall receive a full score.</p> <p>3-1: Faculty members who have received the NTU Distinguished Service Award or can demonstrate other tangible service achievements in the current evaluation cycle shall receive a full score.</p> <p>4-1: Faculty members may receive one additional percentage point (1%) for each year of service as an advisor to a student club or a University-wide event, membership on a faculty sports delegation, or promotion of physical education with tangible outcomes.</p> <p>4-2: Faculty members may receive one additional percentage point (1%) per item per year for assisting in the development of physical education/sporting associations, serving as an official at a national sports competition, or having other outstanding service-related achievements outside of the University.</p> <p>Faculty members may receive 25 additional percentage points (25%) for each year of service as a chair/director or associate chair/director of a first- or second-level unit at the University or 20 additional percentage points (20%) as a division director/associate director at the Center in the current evaluation cycle.</p> <p>Faculty members who receive more points than their self-determined weight for this category shall receive a full score.</p>		
Total					

Notes:

1. The the passing threshold for the evaluation shall be 75 points.
2. Self-evaluation: The faculty member undergoing evaluation shall assign a score to themselves based on their overall performance in each category.
3. Preliminary review: The unit with which the faculty member is associated shall review the documents submitted by the faculty member.
4. Secondary review: The members of the Center's Faculty Evaluation Committee shall review faculty member's self-assigned scores and their overall performance and then assign them a final score.