

NATIONAL TAIWAN UNIVERSITY
Center for General Education, Center for Teacher Education
Directives Governing Faculty Appointment Reviews

May 19, 1998	Passed by the 2,056 th Administrative Meeting
February 17, 2004	Article 1 amended by the 2,329 th Administrative Meeting
September 02, 2014	Articles 1, 7 and 8 amended and passed by the Center for General Education General Education Committee at its 112 th meeting
October 07, 2014	Passed by the 2,829 th Administrative Meeting
May 08, 2017	Articles 2 through 9 amended and passed by the Center for General Education General Education Committee at its 121 st meeting
June 13, 2017	Articles 2 through 9 amended and passed by the 2,952 nd Administrative Meeting

- Article 1 The National Taiwan University (NTU or “the University”) Center for General Education’s Center for Teacher Education (“the Center”) formulates the *Directives Governing Faculty Appointment Reviews* (“the Directives”) in accordance with Article 8, Paragraph 2 of the University’s *Guidelines Governing the Establishment of the Faculty Evaluation Committee of Each Department, Division, Graduate Institute, Degree Program, Office, and Center*.
- Article 2 Matters related to the appointment of faculty members at the Center shall be subject to the *Act Governing the Appointment of Educators* and other applicable regulations of the University.
- Article 3 The Directives shall apply to newly hired full-time faculty members at the Center.
- Article 4 In order to meet the teaching and research needs of the Center, the Center’s Affairs Meeting shall resolve on the required fields of expertise and specialization six months prior to the planning of hiring new faculty members, and establish the New Faculty Screening Committee to handle open recruitment matters. The establishment of the New Faculty Screening Committee shall be governed by the Center’s *Regulations for the Establishment of the New Faculty Screening Committee*.
- Article 5 Applicants shall submit the following documents: a photocopy of their academic diploma, a curriculum vitae (including a list of publications), 1 to 3 representative works or papers published within the last 5 years, reference works published within the last 7 years, 3 letters of recommendation, a research focus, and a teaching plan. The Center’s New Faculty Screening Committee shall conduct a qualification and preliminary academic review of above-mentioned documents, and then proceed to recommend candidates to the Center’s Faculty Evaluation Committee.
- Article 6 The Center’s Faculty Evaluation Committee shall conduct a secondary review of candidates recommended by the New Faculty Screening Committee, and then proceed to handle matters pertaining to the submission of publications for review if at least half of all attending members concur on the candidates.
- Article 7 The Center’s Faculty Evaluation Committee shall conduct another secondary review based on the results of the publication review, and then propose a list

of finalists if at least two-thirds of all attending committee members concur.

Article 8 The Center's Faculty Evaluation Committee may invite the finalists to the Center for interviews, and then conduct a secret ballot. The final candidate shall only be determined with at least two-thirds of all attending committee members in concurrence. The Center shall then submit an application of appointment to the Center for General Education.

Article 9 The Directives shall be passed by the Center's Affairs Meeting and Faculty Evaluation Committee, as well as the Center for General Education's General Education Committee, submitted to the University's Administrative Meeting for approval and reference, and then implemented on the date of promulgation.